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| **SSMED-1701** | **Drug and Alcohol Testing** |
| **Version No.** | 1 |
| **Content Owner** | Vikand Technology Solutions, LLC. |

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|  | **General**   * 1. Drug and alcohol testing will be done in accordance with the guidelines set forth by Silversea Safety Management System and Drug and Alcohol Policy. Drug and alcohol testing results shall be recorded on allocated document form. * Medical staff are not to consume alcohol within four hours of coming on duty or while on duty. * On-call, medical staff are considered on duty and zero alcohol consumption and test results can be expected. When not on-call, medical staff must adhere to the current Silversea policies set forth for all crew. |
|  | **Alcohol testing will be conducted:**   * Post Incident /Accident * For reasonable cause * Random and/or Unannounced * Breath analyzers will be used as the measuring tool * The frequency of random drug testing will be directed by Silversea |
|  | **Drug testing will be conducted:**   * Post Incident/ Accident * For reasonable cause * Random and/or Unannounced * The frequency of random drug testing will be directed by Silversea |
|  | **Requirements before testing can be conducted:**   * 1. At least 2 officers to be present such as Staff Captain, Hotel Manager, Crew Purser, Doctor, Nurses or Security Officer.   2. For use, please refer to the alcometer’s manufacturer’s instructions.   3. As the results of the tests are immediately available, the results must be witnessed and verified by at least two officers such as the Staff Captain, Crew -Purser, Doctor, Nurse or Security Officer.   4. Positive results (0.04 mg%. or greater blood alcohol content) the following to be applied: * The subject will remain in the medical center under direct observation of the staff and will not be allowed to drink or eat anything for 10 minutes until a second test is conducted. * A blood sample is to be collected as soon as possible after the first positive result is confirmed by the second breath analysis test. |
|  | **Blood Collection Instructions:**   * 1. Collect sample using alcohol-free skin preparation, e.g. sodium chloride irrigation solution   2. Preferred Specimen(s) * 10 mL serum collected in a red-top tube (no gel) * Minimum Volume 5 mL * Alternative Specimen(s) * Plasma collected in an EDTA (lavender-top) tube, or sodium heparin (green-top) tube.   1. Specimen will be labeled with the crew’s full name and date of birth. The crew will be asked to initial the closed tube.   2. The sealed tube will be placed in a specimen collection bag with time and date the specimen was taken, full name and last name of the crew.   3. Specimen Validity is 5 days at room temperature and 7 days refrigerated.   4. Specimen is to be sent to the next available port with laboratory and alcohol blood level testing capabilities.   5. Chain of custody to be signed on form# when handing specimen over.   6. Test result will be emailed to the Medical team, with a copy to Columbia Cruise Services Corporate office.   7. Every effort must be made to ensure confidentiality. |
|  | **Drug Urine test positive for any substance**   * 1. Collection of split urine sample to be maintained. A blood sample is to be collected as soon as possible after the positive result is noted. Blood sample collection instructions to be followed.   2. Silversea Corporate office and VIKAND Medical Solutions is to be contacted for approval for the additional testing to be performed.   3. Original sample to be sealed.   4. At least two ounces of urine is to be placed in a sealed cup in front of crew with their full name, last name and date of birth labeled on the sample and time / date when the sample was taken.   5. A sealed cup will be placed in a sealed specimen collection bag labeled with the time and date the sample was taken, and full name of the crew.   6. The specimen is to be sent to the next available port where there is a laboratory with capability to do drug urine test.   7. Chain of custody to be signed on # form when the specimen is handed over.   8. The test result will be emailed to the vessel, with a copy to Silversea   9. Every effort must be made to ensure confidentiality. |